



OBJECTIVE

To further enhance and deliver my design skills; to contribute creatively and become a part of a friendly and dedicated team.

EDUCATION

California State University, Sacramento	B.S.	Graphic Design
• graduated 2007 (Summa Cumme Laude)		
American River College, Sacramento	A.A.	Art

EMPLOYMENT

SQUARETREE IT PROJECTS

2007–present

Web & Graphic Designer

Sole graphic/web designer for Squaretree, responsible for a range of graphic and marketing projects. Design web-site concepts for a variety of clients; plan, implement and manage web-based projects; work in teams with programmers, engineers, and sales; front-end web development; website maintenance; manage clients and their satisfaction. Provide web consulting services.

CIRCLE DESIGN

2006–2007

Graphic Design Internship

Designed and assisted in various graphic projects including: business identity, brochures, newsletters, logos, and other print collateral.

1031 REAL ESTATE SERVICES

2005–2006

Administrative Assistant

Assisted in various office tasks for intermediary company specializing in 1031 tax-deferred exchanges. Tasks included: customer service, creating reports via Filemaker Pro, small graphic design projects.

WEIDMANN-ACTI

2002–2004

Administrative, Shipping & Receiving, Lab Chemist, Supervisor & Training

Responsible for various positions throughout employment with ACTI, an analytical laboratory specializing in diagnostic and preventive testing of electrical insulating materials. Positions included: clerical, shipping, receiving, lab chemist, supervising and training.

TECHNICAL SKILLS

- Adobe Illustrator, InDesign, Photoshop, Flash, Dreamweaver (CS3, CS4)
- Corel Painter
- Microsoft Word, PowerPoint, Typing skills, 10 key
- Mac and PC proficient

OTHER SKILLS

- Bilingual (Farsi)
- Multi-tasker, detailed, organized

AWARDS/VOLUNTEER

- Talent Roster of Outstanding Transfer Students
- The Deans List
- Thi Pheta Kappa (honor society)
- Graduated Summa Cum Laude
- Freelance & Membership coordinator for ADAC (*Art Directors & Artist's Club of Sacramento*)